

INTERN APPLICANT CONTACT INFORMATION

First Name: _____ Last Name: _____

Local Phone #: _____ Cell Phone #: _____

Email _____

Circle Class Standing: Freshman Sophomore Junior Senior Graduate

Major: _____

INTERNSHIP DESCRIPTION

This fall the Center for the Arts, producer of award winning television and media programming such as the Bullseye and Music is Art LIVE @ the Center series, is seeking intern candidates to participate on a variety of Center produced productions. This spring, it includes extensive involvement on our athletics television series "Bullseye" and media productions that serve the Center and University.

A Center internship allows students to work in an innovative, progressive, fast paced and professional environment. Students are exposed to various levels of television production and are mentored by field professionals, which is an invaluable experience to individuals interested in pursuing a career in the entertainment industry.

INTERNSHIP DUTIES

- Post production responsibilities include some editing, digitizing, interview transcription and DVD creation/duplication
- Production, lighting and sound assistance on the Bullseye tv series and remote shoots
- Potentially fulfill various positions on productions and on multi-camera shoots

INTERNSHIP QUALIFICATIONS/EXPECTATIONS

- Internship positions are limited and candidates must apply/be selected for the internship program. Students must register for academic credit in the University at Buffalo Spring 2010 semester.
- This is a NON-PAID internship worth 1-2 credits and will be supervised and coordinated by Jamie Enser, Producer and Director of Operations at the Center for the Arts.
- Prior experience using Final Cut Pro software is preferred.
- Interns are very important members of the production team; consistent and punctual attendance is required and expected. Ideal interns are team players, energetic, self-motivated, creative, and responsible, have a passion for entertainment.
- Interns will be required to complete an hours log, project journal and final paper evaluating his/her experience. Interns will be graded based on attendance and participation (70%) and completion of the hours log (10%), journal (10%) and final paper (10%).

INTERN AVAILABILITY

- We are seeking interns to assist on the Bullseye series and candidates would need to be available on MONDAYS from 8:30A-1P.
- During the semester, interns may be scheduled on a weekly (at least 3 hours per week sometime between 9a-5p Monday-Friday) and on a per project basis and will be required to submit hours in order to meet credit hour obligation (i.e. 1 credit=50 hours, 2 credits=100 hours).

EXPERIENCE

Please fill out the following. You may attach additional pages and a resume.

Please list and describe your previous video production or entertainment experience:

Please list any relevant video/media/technical/communication courses which you have taken:

What days/times are you available to intern with us?

Why do you want an internship?

REFERENCES

Please list academic and/or professional references that we may contact:

- 1. _____ Phone _____ Email _____
Relationship _____
- 2. _____ Phone _____ Email _____
Relationship _____

Applicant's Signature: _____ Date: _____

Please submit this application by DECEMBER 1st to:
Jamie Enser
UB Center for the Arts, 103 Center for the Arts, Buffalo, NY 14260
Or Via E-mail: jenser@buffalo.edu